

**Government of Andhra Pradesh  
Commissionerate of Collegiate  
Education**

**Academic & Administrative Audit (AAA) – 2022-2023**

**FORMAT – I (COLLEGE PROFILE)**

**PART- A**

- 1.** Name of the College and Address :Government Degree College  
Eluru Main road,  
Chintalapudi(Md),  
Eluru (Dt) -534460

URL of Website : [www.gdcctp.ac.in](http://www.gdcctp.ac.in)

E- Mail : [gdcchintalapudi.jkc@gmail.com](mailto:gdcchintalapudi.jkc@gmail.com)

Phone number :9390883982

**2. Vision :**

To be a premier rural college in empowering the rural minds to create futuristic leaders.

**Mission:**

We are committed to:

- Providing a robust academic programme that meets the needs of our students.
- Fostering a supportive and inclusive environment where all students can thrive.
- Engaging students in experiential learning opportunities that connect them to their communities.
- Preparing students to be critical thinkers, problem solvers, and communicators.
- Empowering students to make a difference in the world they live in.

This vision and mission statement reflects the commitment of the College to providing quality education to rural students. The College recognises that rural students face unique challenges, and it is committed to providing them with the resources and support they need to succeed. The College also believes that rural students have the potential to make a significant impact on their communities, and it is committed to helping them develop the skills and knowledge they need to be leaders and change makers.

Here are some specific examples of how the College has been moving ahead in its vision and mission:

- Offering a variety of academic programs that are relevant to the needs of rural students and the local economy.
- Partnering with local businesses and organizations to provide students with internships and other experiential learning opportunities.
- Offering student support services such as tutoring, counseling, and career development.
- Celebrating the diversity of the rural community and create a welcoming and inclusive environment for all students.

By focusing on these areas, the College has been helping rural students achieve their educational goals and become leaders and change makers in their communities.

**3. Name of the Principal: Dr. P. Srinivasa Rao**

Email: [johnweslyp@gmail.com](mailto:johnweslyp@gmail.com)

mobile Number :9390883982

**4. Name of the Vice-Principal: Sri N J K Narendra kumar**

Email : [njknarendrakumar@gmail.com](mailto:njknarendrakumar@gmail.com)

mobile Number :9440380308

**5. Name of the IQAC Coordinator: Dr Syed Mir Hassim**

Email : [hassimempower@gmail.com](mailto:hassimempower@gmail.com)

mobile Number :9246789077

**6. \* Name of the Academic Coordinator: Sri N J K Narendra kumar**

Email : [njknarendrakumar@gmail.com](mailto:njknarendrakumar@gmail.com)

mobile Number :9440380308

**7. Year of Establishment :28-09-1987**

**8. UGC 2(f) and 12 B status (certificates to be verified): Yes, Available in college website**

**9. Autonomous status - No**

**10. RUSA status : 99 % of RUSA 1.0 funds have been utilized for the college. The remaining 1% of the work shall be completed upon receiving approval from the RUSA SPD.**

**11. College land and Plan details /documents : Yes available**

**12. Affiliation status : Permanent**

**13. AISHE Status –Available on the website**

**14. NAAC Status -**

a) Previous NAAC Cycle date and Month :Cycle-2, 03-03-2015

b) Date of Expiry :02-03-2020

c) Previous Grade and CGPA :B- 2.36

**15.** Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled/ To be fulfilled
1.	The college should expedite getting 12(b) recognition from the UGC earliest.	Has obtained.
2.	More ICT thrust in teaching – learning process.	Have Effectively been implementing.
3.	Starting of value-added and career oriented courses which are region specific.	Have floated required such courses.
4.	Commerce lab and language lab need to be established.	Efforts are in pipeline.
5.	Establishment of entrepreneur development cell and ear marking funds for women development activities.	Have been in Action.
6.	Placement / campus interviews may be strengthened.	On and Off campus drives are conducted.
7.	College – Industry interface may be institutionalized.	Strong Nexus with Industry has been established.
8.	Coaching for Competitive exams should be conducted regularly.	The JKC Wing of the college is fully functional.
9.	To organize National Level seminars/workshops/conferences.	Steps Shall be taken.
10.	The college shall make efforts to provide hostel facilities for both girls and boys.	Steps Shall be taken.
11.	The college shall establish an NCC Wing.	The NCC Wing of the College.
12.	Canteen facility needs to be strengthened and health Centre to be established.	The college maintenance the Canteen with Hygiene and refreshing eateries The health centre operates well.

Action taken report to be attached

**16.** Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented

Action taken report to be attached

**17.** NIRF Rank (if any) : Have applied

**18.** Green Audit Report by Government Agency:Nil

**19.** Awards & Achievements for the institution during the current Academic  
Year with details: Nil

## PART-B

### 1. No. of Programmes offered by the College

Year	2022-23	List of Programmes	2023-24	List of Programmes
Number of Programmes	07	BA-02, B.com-02, BSC-03	07	BA-01,Bcom-02, BSC-03, B.Voc (Hort) -01

### 2. No of Value Added Courses introduced (last two years)

Year	2021-22	List of Courses	2022-23	List of Courses
Value Added courses	04	1.Mushroom Cultivation 2.Health & Hygiene 3.Homemade Thermocol Incubator 4.Vermi Culture	03	1. Yoga 2. Telugu Vyakaranam 3. Stock Markets

### 3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	19	19	0
PTL			
Contract	05	05	0
Guest	01	01	0
Total	25	25	0

### 4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	19	04	10	08
PTL				
Contract	05	02	02	03

Guest	01			
Total	25	06	12	11

5. Details of non- teaching faculty

No of posts Sanctioned		Working	Vacancies
06		03	03
Total	06	03	03

6. Student strength particulars

a) During the last two years

Year	2021-22			2022-23		
No. of students	I	II	III	I	II	III
	160	192	122	106	159	191

7. No of students appeared in the final year exams during the last two years

Year	2021-22			2022-23		
Programme wise	A	P	%	A	P	%
	124	88	71%	177	174	98%

8. Teacher – student ratio (Current Year) : 1:19

9. Infrastructure details (Physical and Academic facilities of Criterion- IV)

- i. Total no of class rooms :10
- ii. Total no of laboratories :07
- iii. Total no of digital classrooms :03
- iv. Total no of virtual classrooms :01
- v. Total no of ICT enabled classrooms :04
- vi. Total no of studios :Nil
- vii. Total no of Computers, Student & Computers Ratio :1:20
- viii. Total no of printers :02
- ix. Total no of scanners :01
- x. Total no of Xerox facility (at Depts&Office): Nil
- xi. Total no of Wi-Fi routers :02
- xii. Internet Bandwidth :100mbps
- xiii. Seminar halls :01
- xiv. Auditorium: 0
- xv. Details of sports facilities: Gymnasium: 9Stations multi station gym  
Single station gym -03

- xvi. Rooms for administration:01
- xvii. Water – RO facility :Yes
- xviii. Toilets for staff :Men-04 Women :01 Differently abled: Nil
- xix. Toilets for students : Men -3,Women-7,Differently abled:1
- xx. Divyangana friendly facilities: Ramps
- xxi. No of fire extinguishers in the labs and corridors: None
- xxii. Solar energy details – LEDs , Green Audit Status:10 KV On Grid Solar Inverter
- xxiii. Examination Cell: Functional
- xxiv. Library
  - No. of Books & Journals:13,000
  - Status of Automation: No
  - E-journals: No
  - N-list subscription: No
  - Internet: No
  - Foot Fall:64
  - E-footfall: No
  - Xerox Facility (at Library):No
- xxv. Women's waiting hall:01
- xxvi. Grievance Reddressal Cell: Yes
- xxvii. Health Centre: Yes
- xxviii. ELL: No
- xxix. JKC Lab: No
- xxx. Computer Labs:1
- xxxi. Canteen Facility: Yes

#### 10. Research :

##### ❖ No of collaborations / Functional MoUs

Year	2021-22	2022-23
Number of collaborations / MoUs	10	9
No. of Follow up Activities	10	9

##### ❖ No of publications in UGC – CARE listed journals

Year	2021-22	2022-23
Number of Publications	4	4

##### ❖ No of start-ups

Year	2021-22	2022-23
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Number of start-ups	Nil	Nil
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❖ No of patents

Year	2021-22	2022-23
Number of patents	Nil	Nil

❖ No of Research Guides

Year	2021-22	2022-23
Number of Research Guides	Nil	Nil

❖ No of Research Scholars

Year	2021-22	2022-23
Number of Research Scholars	Nil	Nil

❖ No of Major/ Minor Research Projects

Year	2021-22	2022-23
Number of Major RPs	Nil	Nil
Number of Minor RPs	Nil	Nil

❖ Incubation Centre with Research Facility: No

❖ Consultancy offered: No

Area	Organization (MoU)	Revenue Generated
Nil	Nil	Nil

11. Policies prepared and implemented :

**Introduction**

This policy document outlines the guidelines and procedures for the maintenance of laboratories, library, sports complex, and classrooms within Government Degree College, Chintalapudi. The purpose of this policy is to ensure a safe, functional, and conducive learning environment for students, faculty, and staff. It aims to promote effective management of resources and timely maintenance to uphold the standards of facilities across the college campus.

**Responsibilities**



2.1. Facility Management Department

2.2. Faculty and Staff

2.3. Students

### **Maintenance Procedures**

3.1. Regular Maintenance

3.2. Preventive Maintenance

3.3. Reactive Maintenance

### **Safety and Compliance**

Safety and compliance with relevant regulations and standards are paramount in maintaining the facilities. The college shall:

- a. Conduct regular safety inspections to identify potential hazards.
- b. Address safety concerns promptly and document actions taken.
- c. Provide appropriate training to staff and students on the safe use of equipment and facilities.
- d. Comply with local, state, and national safety regulations.
- e. Keep records of safety inspections, training sessions, and incident reports.

### **Documentation and Reporting**

The Facility Management Department should maintain accurate records and reports regarding maintenance activities. These records should include:

- a. Maintenance schedules and checklists.
- b. Repair and replacement history.
- c. Incident reports related to accidents or damages.
- d. Safety inspection reports.
- e. Service contracts and vendor information.

### **Review and Improvement**

This policy document shall be reviewed periodically to ensure its effectiveness and relevance. The Facility Management Department, in collaboration with relevant stakeholders, should assess the policy's implementation and make necessary adjustments to improve maintenance procedures and practices.

### **Conclusion**

The maintenance of laboratories, library, sports complex, and classrooms is crucial for providing a conducive learning environment. By adhering to this policy, Government Degree College, Chintalapudi commits to maintaining its facilities in optimal condition, ensuring the safety and satisfaction of all stakeholders. Regular maintenance, preventive measures, and adherence to safety regulations will contribute to the longevity and functionality of the facilities.

12. No. of Committees appointed :50 Available on college website

13. Extension activities (Current year )

- a) No. of Extension activities in the Neighborhood for social and holistic development : 10
- b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC :10No of Extension activities in collaboration with government agencies :02
- c) No of Extension activities in collaboration with Non-Governmental Organizations :03

14. Feedback, Student Satisfaction Survey mechanism adopted :

[http://gdcctp.ac.in/page.php?menu=feedback&slug=action\\_taken\\_report](http://gdcctp.ac.in/page.php?menu=feedback&slug=action_taken_report)

15. Alumni Association – involvement and activities :

No. of meetings conducted : 0

16. Awards and achievements-current year (to be verified - )

❖ Students : 09

❖ Staff :NIL

17. Total no of scholarships: Total Amount in Rs:- 30,48,723

18. Total no of capacity building and skill development activities conducted by the college (Current Year)

Teaching	03
Non –Teaching	03

19. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2021-22	2022-23
Number of students registered	60	60
Number of students trained	60	60
a. from your GDC	60	60
b. from other colleges	Nil	Nil

Placements:

Year	2021-22	2022-23
No. of companies visited the campus	0	3
Number of students Placed	0	6
a. from your GDC	0	5
b. from other colleges	0	0

CSP:

Year	2021-22	2022-23
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Number of students Participated in CSP	175	114
a) B.A	30	25
b) B.Com	36	30
c) B.Sc	109	59

Internship:

Year	2021-22	2022-23
Number of students completed Internship	204	175
d) B.A	32	30
e) B.Com	60	36
f) B.Sc	112	109

Type of Internships:

Year	2021-22	2022-23
Total No of Physical Internships	204	175
Total No of Online Internships	Nil	Nil
Total No of paid Internships	Nil	Nil

## 20. Student Support and Progression

### A. Students Progression to Higher Education (Programme wise)

Year	2021-22	2022-23
Number of students	12	13
a) B.A	03	03
b) B.Com	04	04
c) B.Sc	05	06

### B. Employment (Programme wise)

Year	2021-22	2022-23
Number of students	0	04

a) B.A	0	0
b) B.Com	0	0
c) B.Sc	0	04

C. Entrepreneurship (Programme wise)

Year	2021-22	2022-23
Number of students	0	0
a) B.A	0	0
b) B.Com	0	0
c) B.Sc	0	0

21. Grants/funds received from (in Lakhs/Rs.)

- A. Government: No
- B. Non-governmental bodies: No
- C. Individuals/ Philanthropists: No
- D. CSR: No
- E. Budget allocated for Infrastructure: No
- F. Expenditure for Books & Journals: No
- Budget Sanctioned Rs: Nil; Utilized Rs: No

22. Governance and Leadership

Institutional Development Plan (Next two years) :

1. The College is all poised to conduct the Community Service Project (CSP), Short term Internship and Semester Internship and to see that maximum number of students get placed in reputed companies.
2. To establish computer and language lab.
3. To introduce more value based and skill oriented courses.

Institutional distinctiveness in specified area :

The institution demonstrates its commitment to health by prioritizing the well-being of its students, faculty, and staff. This is achieved through various initiatives and programmes that promote a healthy lifestyle and prevent the spread of diseases. Some of the ways the institution demonstrates its commitment to health include:

**Providing health education:** The College offers programmes that educate its community about health issues, including physical and mental health. The College also provides resources that promote healthy habits such as regular exercise and healthy eating.

**Promoting healthy environments:** The institution creates and maintains an environment that promotes health and well-being. This includes ensuring clean and safe living spaces, providing access to healthy food options, and promoting physical activity.

Providing health services: The institution offers health services such as counseling services, and wellness programs. These services help students and staff maintain their health and well-being.

Encouraging vaccination: The institution encourages students, faculty, and staff to get vaccinated against preventable diseases. This helps prevent the spread of infectious diseases and promote a healthier campus community.

Overall, the institution demonstrates its commitment to health by providing education, promoting healthy environments, providing health services and encouraging vaccination. These efforts help create a healthy and thriving campus community.

### 23. Contribution of IQAC

- ❖ Incremental changes during the last two years
  1. The pending AQARs of the last four years were filed.
  2. A series of training programs were organized to make staff and students ready for the III Cycle of NAAC Accreditation.
  3. Many quality initiatives in the fields of Academics and Administration were pressed into action.

### 24. Best Practices of Institution

1. No motor Vehicle Day
2. Lighting up Lights

25. Evaluative Reports of the Departments (Provide Links) :Yes

26. For Autonomous Colleges

#### **A.** Academic Council

- Last Academic Council meeting date
- Major decisions for enriching curriculum/Academics

#### **B.** Controller of Examinations

- Examination reforms proposed and implemented
- CIA
- Mechanism for addressing grievances
- Mechanism for transparency in setting up of Question papers
- Mechanism for appointing examiners
- Mechanism adopted to ensure the security of information
- CoE expenditure report with details

#### **C.** Board of Studies

- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

#### **D.** Governing Body

- Last G.B meeting date

- Major resolutions for administration

27. College Handbook (to be uploaded on the college website) :No
28. College Magazine (to be uploaded on the college website) :No
29. Monthly News Letters(to be uploaded on the college website): Yes
30. Departmental meeting Minutes Registers (to be verified):Yes
31. Reports of various committees (to be verified): Yes
32. CPDC/Finance Committee Meeting Minutes Registers (to be verified) :Yes
33. Implementation status of Biometric Attendance and TLP Reports (to be verified):Yes